



303-2020 ADDENDUM 1

PROVISION OF LIENS AND SEIZURE SERVICES FOR THE WINNIPEG PARKING AUTHORITY

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: October 14, 2020
BY: Liubov Gavrilova-Crozier
TELEPHONE NO. 204 – 806-4600

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B12.2(d) to read

Towing & Storage:

- i. Location and security features of storage facilities. Facility must be located within the boundaries of the City of Winnipeg and Schedule A; and
- ii. Outline of ease of accessibility of storage facility for general public, including but not limited to hours of operation; and
- iii. Methods of payment of account available to customer at storage facility

PART D – SUPPLEMENTAL CONDITIONS

Revise: D11.1 to read:

If the Contract Price exceeds twenty-five thousand dollars (\$25,000.00), the Contractor shall provide and maintain contract security until the expiration of the warranty period in the form of:

- (a) Performance bond of a company registered to conduct the business of a surety in Manitoba, in the form attached to these Supplemental Conditions (Form H1: Performance Bond), in the amount of fifty thousand dollars (\$50,000.00); or
- (b) an irrevocable standby letter of credit issued by a bank or other financial institution registered to conduct business in Manitoba and drawn on a branch located in Winnipeg, in the form attached to these Supplemental Conditions (Form H2: Irrevocable Standby Letter of Credit), in the amount of fifty thousand dollars (\$50,000.00); or
- (c) a certified cheque or draft payable to “The City of Winnipeg”, drawn on a bank or other financial institution registered to conduct business in Manitoba, in the amount of fifty thousand dollars (\$50,000.00).

PART E – SPECIFICATIONS

Revise: E2.4 to read: Effect Service of a Lien - When a registered owner of a motor vehicle has an outstanding account with the Winnipeg Parking Authority, the account will be singled out for collection; the Winnipeg Parking Authority registers a Lien under the MBEA, the POA and the Personal Property Security Act and applies a processing fee to the account holder in accordance with the Acts. The Winnipeg Parking Authority will then provide the Contractor with the full name, most recent address and vehicle registration information of the vehicle owner as obtained from the Provincial vehicle registration database (Manitoba Public Insurance). The Contractor will produce a "Notice of Lien" (precedent copy will be provided) and ensure the notice is delivered to the last known address of the registered owner of the vehicle in accordance to the POA. The Contractor shall first attempt to deliver the Notice of Lien in person, however, if it is impossible to do, for example registered owner lives outside of the Perimeter and Schedule A, was not home or refused to accept the Notice, the Notice of Lien should be sent out to a registered owner through regular mail to the last known address as noted in the POA.